

St James' CofE Primary School

"Committed to Excellence"

4th June 2020

Dear Parents and Carers.

Following on from the letter shared this week from the CEO of Watergrove Trust, I am writing to outline our plans for wider expansion of schooling after the half term holiday. We will have transition process to allow us to carefully manage the return of children and to allow regular review points regarding safety and capacity to continue the expansion of schooling.

We will be welcoming back the following year groups over a 3 week period. This will allow us to settle the children and teach them the new routines for schooling.

Monday 8th June 2020 - Key worker children will continue to have school places offered

Monday 15th June 2020 - Year 1 children will return to school

Monday 22nd June 2020 - Reception children will return to school

Monday 29th June 2020 - Year 6 children will return to school

You will have read and heard about the many adaptations schools are being asked to make. Please take the time to read the following guidance, which will outline how we intend to approach our wider expansion.

I must stress that our plans are formed from government guidance, which utilises emerging scientific information. **No guarantees can be made regarding safety of children in school.** There has been no scientific evidence provided to schools outlining precise risk. It has also been made clear by the Department For Education that we can't guarantee 2m distance between. **You will need to make a decision about the safety of your child returning to school.**

Drop off and pick up arrangements.

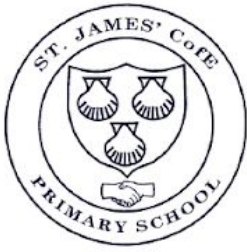
PLEASE NOTE : COLLECTION OF RECEPTION, Y1 AND Y2 (KEY WORKER CHILDREN) WILL NOW BE FROM THE OUTSIDE DOOR TO THE SCHOOL HALL.

WEEK BEGINNING 8th June

- Key worker children arrive as normal.

FROM WEEK BEGINNING 15th JUNE 2020

- The start of the school day will be staggered to help limit the number of people accessing the site.
 - key worker children should arrive at 8:45am
 - Y1 should arrive at 8:55am
 - If you have siblings in two of the above groups, you will need to arrive for the earliest group and then wait on the playground, maintaining your own social distance, until the second arrival slot. We do not have the staffing capacity to take children earlier than their allocated times.
- The collection times will also be staggered.



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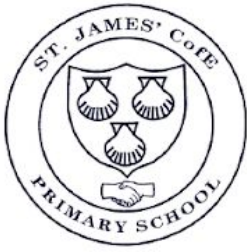
- Year 1 should be collected at 3:25pm
- Key worker children should be collected at 3:35pm
- If you have siblings in two of the above groups, you will need to arrive for the earliest group and then wait on the playground, maintaining your own social distance, until the second slot.

FROM WEEK BEGINNING 22nd JUNE 2020

- The start of the school day will be staggered to help limit the number of people accessing the site.
 - key worker children should arrive at 8:45am
 - Y1 should arrive at 8:55am
 - Reception children should arrive at 9:05
 - If you have siblings in two of the above groups, you will need to arrive for the earliest group and then wait on the playground, maintaining your own social distance, until the second arrival slot. We do not have the staffing capacity to take children earlier than their allocated times.
- The collection times will also be staggered.
 - Reception children should be collected at 3:15pm
 - Year 1 should be collected at 3:25pm
 - Key worker children should be collected at 3:35pm
 - If you have siblings in two of the above groups, you will need to arrive for the earliest group and then wait on the playground, maintaining your own social distance, until the second slot.

FROM WEEK BEGINNING 29th JUNE 2020

- The start of the school day will be staggered to help limit the number of people accessing the site.
 - Y6 and key worker children should arrive at 8:45am
 - Y1 should arrive at 8:55am
 - Reception children should arrive at 9:05
 - If you have siblings in two of the above groups, you will need to arrive for the earliest group and then wait on the playground, maintaining your own social distance, until the second arrival slot. We do not have the staffing capacity to take children earlier than their allocated times.
- The collection times will also be staggered.
 - Reception children should be collected at 3:15pm
 - Year 1 should be collected at 3:25pm
 - Y6 and Key worker children should be collected at 3:35pm
 - If you have siblings in two of the above groups, you will need to arrive for the earliest group and then wait on the playground, maintaining your own social distance, until the second slot.
- We will be adopting a strict one way system.



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- All children and adults should enter the school site via the pedestrian gate by the school car park entrance. A member of staff will be on duty to ensure arrival times are adhered to. Please do not be offended if we ask you to wait. You must observe social distancing requirements as you wait, or as you walk through the site.
- You will be required to walk around the school perimeter and drop your child to the classroom door. THE CLASSROOM MAY BE DIFFERENT TO THEIR NORMAL ONE . WE WILL CONTACT YOU WITH THIS INFORMATION ONCE FINAL NUMBERS HAVE BEEN CONFIRMED AS THIS WILL ALTER ROOM USAGE.
- The opportunity to talk to your class teacher will not be possible on arrival. Please call the office or email the member of staff directly through the Google Classroom, as many have done in recent weeks. As always, we are here to listen, but we will not be able to gather at the classroom door.
- Please ensure you the children attend school in fresh clothing where possible.
- Children should not bring book bags or any other possessions into school.
- All school meals will now take the form of a packed lunch. KS1 and reception children and free school meal children will be provided with a lunch by school. Those traditionally paying for school meals can either provide their own or continue to pay dinner money and we will provide one.
- The school entrance area will be limited to one person at a time. Please observe social distance if you are waiting to enter. Sanitise hands prior to entry using the automated dispenser.

I will be in contact again shortly with final details of room allocation and additional instructions as needed once we have confirmed the number of children attending school during the expansion.

With kind regards

Rob Andrew